

**Tiffany M. Trejo**  
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### OBJECTIVE

I'm looking to find a place in graduate school where my talents will be used in a social work setting in order to help make sure geriatric patients are treated with respect and receive the proper care.

### SKILLS SUMMARY

- The ability to think abstractly as well as critically when coming up with ideas.
- I am able to work with groups and collaborate with others as well as individually.
- Analyze and evaluate policies and programs while understanding issues of diversity with respect to work situations as well as in social settings.
- I can conceptualize problems and organize material .
- I can help others develop insights and make decisions as well as bring evidence to bear in support of an argument.
- I am well versed in the art of writing as well as in the use of common sense.
- I am fluent in Microsoft word, PowerPoint, excel, and SPSS.

### EXPERIENCE

*Florence Nightingale Middle School*  
October – Present

Los Angeles, CA

I am currently a teachers assistant for students learning the English language. I prepare lessons for their levels as well as assist with test taking and the spoken word.

**AMC**  
November 2014 – Present

Monterey Park, CA

In my current position at AMC there are a gamit of activites however, none being more important than custumer relations. I make sure that our guests have an enjoyable time while keeping the atmosphere happy and entertaining, by engaging in conversations and genuine interest in their overall experience.

**Jaime Escalante Program**  
June 2007 – August 2007

Monterey Park, CA

While at the Jaime Escalante program I was a tutor at the HP College Prepatory Acadamy where I tutored geometry. I focused on the students that had fallen behind on the lessons as well as students who were working on skills of basic math. I created programs for students on addition and subtraction while maintaining the students privacy in order to prevent backlash from other students.

### Education

**California State University, Northridge CA** (2012-2014)

- Bachelors Degree earned May 2014: Sociology: Criminology and Criminal Justice
- Dean's List Fall 2012/13, Spring 2014

**East Los Angeles College, Monterey Park CA** (2004-Present)

- Associates of Arts Degrees earned June 2012: Administration of Justice, Liberal Arts, Social and Behavioral Sciences, and Arts and Humanities
- Presidents Honor Roll; Spring 2012, Deans Honor Roll; Fall 2011 and Spring 2011/12